



Tenancy Application Form

Please complete this form to apply for the tenancy at the address below. The information you provide is for applying for this tenancy and may be used for a credit and reference check.

Your privacy is protected under the Privacy Act 1993.

Tenancy details		
Property address:		
Commencement of tenancy:	Date:	/ /
Application details		
Full name:	Date of birth:	/ /
Phone number:	Email:	
Are you an NZ Citizen	Yes / No	Number of Tenants:
Current Address:		
How long have you lived there?	Years:	Months:
Please State why you are leaving this address:		
Employer:	Phone:	
Occupation:	Income P/W:	
Time With Employer:	Years	Months
Employer Address:		
Other tenants details		
Name:	Contact:	Occupation:
Name:	Contact:	Occupation:
Name:	Contact:	Occupation:
Name:	Contact:	Occupation:
Name:	Contact:	Occupation:

Please return form to:

Ravenstone Property Management
 4/12 Laidlaw Way, East Tamaki, Auckland
 PO Box 217-413, Botany Junction, Auckland 2164
 Mobile: 022 026 5887 Email: sylvia@ravenstone.co.nz
www.ravenstonerentals.co.nz

Identification	
Please provide photo identification, such as your driver's licence.	
Driver's licence number:	Version no. (if applicable)
<i>NB: Provision of this number is voluntary and will only be used to verify your identity and carrying out a credit check</i>	
Car/Vehicle registration number:	Make and model:
Alternative form of ID:	
Emergency contact	
Name:	Phone number:
Current Landlord/property manager details:	
Landlord's name:	
Phone number:	Email:
May I contact this person for a reference?	Yes/No
References:	
Referee name 1: _____ Email: _____	Phone: _____
Referee name 2: _____ Email: _____	Phone: _____
Signature	
I authorize the Land/property Manager to: <ul style="list-style-type: none"> • Collect, retain and use this information for the purpose of assessing my creditworthiness and suitability for the tenancy and • Disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit report (which will involve the credit reporting agency providing information about me to the Landlord/Property Manager). I understand that the credit reporting agency: <ul style="list-style-type: none"> • May hold my information on their credit reporting database and use it for providing credit reporting services, and they may disclose my information to their subscribers for the purpose of credit checking or debt checking and • As part of providing a credit report, may check the Ministry of Justice fines database for any overdue fines I may have. 	
Signed by: _____	Date signed: _____

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